

Fire District No. 3

TOWNSHIP OF HANOVER, COUNTY OF MORRIS

DECEMBER 3, 2020

**RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND
APPROPRIATION NJSA 40A:14-78.5**

RESOLUTION 20-12-03-111

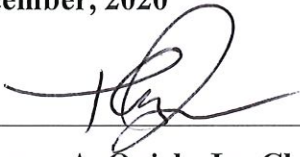
WHEREAS, NJSA 40A:14-78.5 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any Fire District when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for an equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Fire District No. 3 of the Township of Hanover in the County of Morris, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$25,000, which is now available from the Bayer Fund Grant; and

BE IT FURTHER RESOLVED, that the like sum of \$25,000 is hereby appropriated under the caption Appropriations Offset with Revenue - Breathing Apparatus Machine.

It is hereby certified that his resolution is adopted by the Board of Fire Commissioners on the 3rd day of
December, 2020



Thomas A. Quirk, Jr., Clerk

Fire District No. 3

TOWNSHIP OF HANOVER, COUNTY OF MORRIS

Certification

I, Thomas A. Quirk Jr., Secretary of the Board of Fire Commissioners of Fire District No. 3, Township of Hanover, County of Morris, State of New Jersey, hereby certify that the Commissioners at a meeting held on the 3rd day of **December, 2020** duly adopted the attached resolution;

20-12-03-111 RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION NJSA 40A:14-78.5

This resolution was introduced by Commissioner:

Callas Dugan Dugan, Jr. Quirk O'Hare

and was seconded by Commissioner

Callas Dugan Dugan, Jr. Quirk O'Hare

Record of the Vote

	Callas	Dugan	Dugan, Jr.	Quirk	O'Hare
Yes	✓	✓	✓	✓	✓
No					
Abstain					
Absent					



Thomas A. Quirk, Jr., Secretary

FIRE DISTRICT BUDGET AMENDMENT CERTIFICATION FORM

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES**

Pursuant to NJSA 40A:14-78.5 I hereby certify that the following resolution has been duly adopted by the Fire District No. 3, Township of Hanover, County of Morris.

I hereby certify that the Fire District has realized and is in receipt of written notification from the funding source cited in the fire district resolution the revenue and appropriation identified below which meets all statutory requirements and will be included in the 2020 Fire District Budget.

Resolution Number: **20-12-03-111**
Date of Adoption: **December 3, 2020**
Revenue Title:
Revenue Offset with Appropriations - Bayer Fund Grant Amount: **\$25,000**
Appropriation Title:
Appropriations Offset with Revenue – Breathing Apparatus Machine Amount: **\$25,000**
Local Match - Source: N/A Amount: **N/A**

Township of Hanover **3**
Name of Fire District Fire District #


Signature of Certifying Officer

Secretary
Title of Certifying Officer

tquirk@htfd3.com
Email Address

Approval is hereby given to the cited resolution adopted by the Fire District pursuant to NJSA 40A: 14-78.5.

For Director, Division of Local Government Services

by: _____

2020 Budget Summary

Hanover Township Fire District #3 County of Morris

	<u>2020 Proposed Budget</u>	<u>2019 Adopted Budget</u>	<u>\$ Increase (Decrease) Proposed vs. Adopted</u>	<u>% Increase (Decrease) Proposed vs. Adopted</u>
REVENUES AND FUND BALANCE UTILIZED				
Total Fund Balance Utilized	\$ 270,000	\$ 40,000	\$ 230,000	575.0%
Total Miscellaneous Anticipated Revenues	6,500	6,500	-	0.0%
Total Sale of Assets	-	-	-	#DIV/0!
Total Interest on Investments & Deposits	2,000	1,900	100	5.3%
Total Other Revenue	634,450	613,950	20,500	3.3%
Total Operating Grant Revenue	-	-	-	#DIV/0!
Total Revenues Offset with Appropriations	<u>56,971</u>	<u>36,300</u>	<u>20,671</u>	56.9%
Total Revenues and Fund Balance Utilized	969,921	698,650	271,271	38.8%
Amount to be Raised by Taxation to Support Budget	<u>1,312,254</u>	<u>1,249,883</u>	<u>62,371</u>	5.0%
Total Anticipated Revenues	<u>2,282,175</u>	<u>1,948,533</u>	<u>333,642</u>	17.1%
APPROPRIATIONS				
Total Administration	128,210	119,236	8,974	7.5%
Total Cost of Operations & Maintenance	1,826,994	1,736,762	90,232	5.2%
Total Appropriations Offset with Revenue (must equal Revenues Offset with Appropriations)	56,971	28,800	28,171	97.8%
Total Appropriated for Duly Incorporated First Aid/Rescue Squad	-	-	-	#DIV/0!
Total Deferred Charges	-	-	-	#DIV/0!
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)	-	-	-	#DIV/0!
Length of Service Award Program (LOSAP) Contribution (P.L.1997,c.388)	-	-	-	#DIV/0!
Total Capital Appropriations	270,000	-	270,000	#DIV/0!
Total Principal Payments on Debt Service	-	60,099	(60,099)	-100.0%
Total Interest Payments on Debt	<u>-</u>	<u>3,636</u>	<u>(3,636)</u>	-100.0%
Total Appropriations	<u>2,282,175</u>	<u>1,948,533</u>	<u>333,642</u>	17.1%
ANTICIPATED SURPLUS (DEFICIT)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	#DIV/0!

2020 Revenue Schedule

Hanover Township Fire District #3
County of Morris

	2020 Proposed Budget	2019 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<i>Fund Balance Utilized</i>				
Unrestricted Fund Balance	\$ 270,000	\$ 40,000	\$ 230,000	575.0%
Restricted Fund Balance	-	-	-	#DIV/0!
Total Fund Balance Utilized	270,000	40,000	230,000	575.0%
<i>Miscellaneous Anticipated Revenues</i>				
Shared Services (N.J.S.A. 40A:65-1 et seq.)			-	#DIV/0!
Joint Purchasing Agreements (N.J.S.A. 40A:10 & 11)			-	#DIV/0!
Emergency Assistance (N.J.S.A. 40A:14-26)			-	#DIV/0!
Municipal Assistance (N.J.S.A. 40A:14-34)			-	#DIV/0!
Municipal Assistance - Adjoin (N.J.S.A. 40A:14-35)			-	#DIV/0!
Contracts - Volunteer Fire Co (N.J.S.A. 40A:14-68)			-	#DIV/0!
Leases - Local Municipality (N.J.S.A. 40A:14-83)			-	#DIV/0!
Rental Income	6,500	6,500	-	0.0%
Total Miscellaneous Anticipated Revenues	6,500	6,500	-	0.0%
<i>Sale of Assets (List Individually)</i>				
Asset #1			-	#DIV/0!
Asset #2			-	#DIV/0!
Asset #3			-	#DIV/0!
Asset #4			-	#DIV/0!
Total Sale of Assets	-	-	-	#DIV/0!
<i>Interest on Investments & Deposits (List Accounts Separately)</i>				
Investment Account #1	2,000	1,900	100	5.3%
Investment Account #2			-	#DIV/0!
Investment Account #3			-	#DIV/0!
Investment Account #4			-	#DIV/0!
Total Interest on Investments & Deposits	2,000	1,900	100	5.3%
<i>Other Revenue (List in Detail)</i>				
EMS Services	580,000	570,000	10,000	1.8%
Local Registration Fees	25,000	23,000	2,000	8.7%
Fire Alarm and Standby Fees	12,750	12,750	-	0.0%
Miscellaneous	16,700	8,200	8,500	103.7%
Total Other Revenue	634,450	613,950	20,500	3.3%
<i>Operating Grant Revenue (List in Detail)</i>				
Supplemental Fire Service Act (P.L.1985,c.295)			-	#DIV/0!
Other Grant #1			-	#DIV/0!
Other Grant #2			-	#DIV/0!
Other Grant #3			-	#DIV/0!
Other Grant #4			-	#DIV/0!
Other Grant #5			-	#DIV/0!
Total Operating Grant Revenue	-	-	-	#DIV/0!
<i>Revenues Offset with Appropriations</i>				
<u>Uniform Fire Safety Act (P.L.1983,c.383)</u>				
Reserves Utilized			-	#DIV/0!
Annual Registration Fees	31,971	36,300	(4,329)	-11.9%
Penalties and Fines			-	#DIV/0!
Other Revenues			-	#DIV/0!
Total Uniform Fire Safety Act	31,971	36,300	(4,329)	-11.9%
<u>Other Revenues Offset with Appropriations (List)</u>				
Bayer Fund Grant	25,000		25,000	#DIV/0!
Other Offset Revenues #2			-	#DIV/0!
Other Offset Revenues #3			-	#DIV/0!
Other Offset Revenues #4			-	#DIV/0!
Total Other Revenues Offset with Appropriations	25,000	-	25,000	#DIV/0!
Total Revenues Offset with Appropriations	56,971	36,300	20,671	56.9%
TOTAL REVENUES AND FUND BALANCE UTILIZED	\$ 969,921	\$ 698,650	\$ 271,271	38.8%

2020 Appropriations Schedule

Hanover Township Fire District #3
County of Morris

	2020 Proposed Budget	2019 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<i>Administration - Personnel</i>				
Salary & Wages (excluding Commissioners)	\$ 73,225	\$ 63,300	\$ 9,925	15.7%
Commissioners	\$ 12,500	\$ 12,500	-	0.0%
Fringe Benefits	14,085	14,336	(251)	-1.8%
Total Administration - Personnel	99,810	90,136	9,674	10.7%
<i>Administration - Other (List)</i>				
Professional and Outside Services	28,400	29,100	(700)	-2.4%
Advertising, Promotion, Election & Travel Expenses			-	#DIV/0!
Membership, Dues and Subscription			-	#DIV/0!
Contingent Expenses			-	#DIV/0!
Other Assets, Non-Bondable #1			-	#DIV/0!
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Administration - Other	28,400	29,100	(700)	-2.4%
Total Administration	128,210	119,236	8,974	7.5%
<i>Cost of Operations & Maintenance - Personnel</i>				
Salary & Wages	902,047	830,962	71,085	8.6%
Fringe Benefits	300,504	277,500	23,004	8.3%
Total Operations & Maintenance - Personnel	1,202,551	1,108,462	94,089	8.5%
<i>Cost of Operations & Maintenance - Other (List)</i>				
Other Operations & Maintenance Expense #1	624,443	628,300	(3,857)	-0.6%
Other Operations & Maintenance Expense #2			-	#DIV/0!
Other Operations & Maintenance Expense #3			-	#DIV/0!
Contingent Expenses			-	#DIV/0!
Other Assets, Non-Bondable #1			-	#DIV/0!
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Operations & Maintenance - Other	624,443	628,300	(3,857)	-0.6%
Total Operations & Maintenance	1,826,994	1,736,762	90,232	5.2%
<i>Appropriations Offset with Revenue - Personnel</i>				
Salary & Wages	31,971	28,800	3,171	11.0%
Fringe Benefits	-	-	-	#DIV/0!
Total Appropriations Offset with Revenue - Personnel	31,971	28,800	3,171	11.0%
<i>Appropriations Offset with Revenue - Other (List)</i>				
Breathing Apparatus Machine	25,000	-	25,000	#DIV/0!
Other Expense #2			-	#DIV/0!
Other Expense #3			-	#DIV/0!
Contingent Expenses			-	#DIV/0!
Other Assets, Non-Bondable #1			-	#DIV/0!
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Appropriations Offset with Revenue - Other	25,000	-	25,000	#DIV/0!
Total Appropriations Offset with Revenue	56,971	28,800	28,171	97.8%
<i>Duly Incorporated First Aid/Rescue Squad Associations</i>				
Vehicles			-	#DIV/0!
Equipment			-	#DIV/0!
Materials & Supplies			-	#DIV/0!
Total Duly Incorporated First Aid/Rescue Squad Associations	-	-	-	#DIV/0!
<i>Emergency Appropriations & Deferred Charges (List)</i>				
Emergency Appropriation #1			-	#DIV/0!
Emergency Appropriation #2			-	#DIV/0!
Emergency Appropriation #3			-	#DIV/0!
Deferred Charge #1 (cite statute)			-	#DIV/0!
Deferred Charge #2 (cite statute)			-	#DIV/0!
Declared State of Emergency (N.J.S.A. 40A:4-45.45 10b)			-	#DIV/0!
Total Deferred Charges	-	-	-	#DIV/0!
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)			-	#DIV/0!
Length of Service Award Program (LOSAP) Contribution (N.J.S.A. 40A:14-78.6)			-	#DIV/0!
Total Capital Appropriations	270,000	-	270,000	#DIV/0!
Total Principal Payments on Debt Service	-	60,099	(60,099)	-100.0%
Total Interest Payments on Debt	-	3,636	(3,636)	-100.0%
TOTAL APPROPRIATIONS	\$ 2,282,175	\$ 1,948,533	\$ 333,642	17.1%



Bayer Fund
800 North Lindbergh Boulevard
St, Louis, Missouri 63167
Fund.bayer.us

Chad DiGiorgio
Chief of Department - Fire Official
Hanover Township Fire District No. 3
82 Ridgedale Avenue
Cedar Knolls, NJ

Dear Chad,

Congratulations on being awarded a grant from Bayer Fund in the amount of \$25,000 for Covid-19 Relief to Purchase of Fit-Tester Respiratory Protection Machine.

Since business operations look different with each organization during the COVID-19 pandemic, Bayer Fund will email you under separate cover to request payment information.

The purpose of this email agreement (this "agreement") is to provide Hanover Township Fire District No. 3 with the terms and policies governing this grant. Your acceptance of the funds provided under this grant will reflect your agreement to these terms and policies.

Please remember that, in this agreement, the term "we" refers to Bayer Fund and the terms "you" and "your" refer to the organization that is receiving the grant. These terms do not apply to any particular individual who is associated with either Bayer Fund or the organization receiving the grant.

Acceptance of Payment; Binding Agreement: By accepting the payment under this grant, regardless of the amount, your organization agrees to be legally bound by the terms and conditions of this agreement, which will constitute a legally-binding agreement between Hanover Township Fire District No. 3 and Bayer Fund.

Use of Funds and Adherence to Budget: You agree to use the grant only for the purposes described in the grant application and budget. Any amounts not used for the purposes of the grant shall be repaid to Bayer Fund.

Changes in Project Plans: You agree to notify Bayer Fund immediately at GrantQuestions@Bayer.com to request a change in the purpose of the grant or the budget. No such change will be made unless Bayer Fund agrees in writing.

Organization Status: You agree to notify Bayer Fund immediately at GrantQuestions@Bayer.com if you determine that you are unable to complete the project as originally contemplated and as described in the information that you submitted to us.

Reporting: For grants specific to supporting relief of COVID-19, no report is required.

Public Relations: You agree to, within sixty days of receiving notification of your grant award, work with your local Bayer Site to approve a news release which you will distribute to local news media. A sample press release template is attached to this email to help you get started. This attachment also provides ideas for sharing the news of your grant on social media. You also agree that you will submit to GrantQuestions@Bayer.com or to your local Bayer site for review and pre-approval, any other publicity materials that you generate; and will also furnish them with copies of any publicity materials that are generated by others. The foregoing may include, among other things, media alerts for events, newspaper articles, broadcast transcripts, Web postings, and/or photographs. The Bayer Fund logo can be accessed at <https://www.fund.bayer.us/resources/2019/12/3/bayer-fund-logos-amp-usage-guidelines> should you need this in your PR efforts.

Non-Discrimination Policy: You confirm that your organization complies with the following requirements of Bayer Fund's Non-Discrimination Policy. These requirements do not preclude your organization from targeting your services to special needs populations, so long as you provide equal access to services within those populations:

- You recruit, hire, train, promote and provide conditions of employment and access to services without regard to a person's race, color, religion, sex, age, national origin, disability, veteran status, gender identity, gender expression, sexual orientation (real or perceived), or any other characteristic protected by applicable United States federal or state law.
- You refrain from any discriminatory conduct, exclusionary practices and harassment in providing services or determining the populations that you serve.

- You refrain from promoting, advocating or instigating (implicitly or explicitly) an ideology or environment that pits groups of people against each other; and from using threats, intimidation or violence to advance your causes.
- You will provide a copy of your non-discrimination policy upon our request.

Other Requirements: If your organization was created in the United States and is not a government unit described in Section 170(c)(1) of the Internal Revenue Code of 1986, as amended (the “Code”), you agree to maintain your tax-exempt status as an organization described in Section 501(c)(3) of the Code which is not a private foundation within the meaning of Section 509(a) of the Code, and to notify us at once if there is any change in this status.

You agree not to carry on propaganda, or otherwise attempt to influence legislation, to influence the outcome of any specific election, or to carry on, directly or indirectly, any voter registration drive, to make any grant which does not comply with Section 4945(d) (3) or (4) of the Code, or to undertake any activity for any purpose other than one specified in Section 170 (c)(2) (B) of the Code.

You certify that you have not provided, and will not provide, material support or resources to any individual or entity that you know, or have reason to know, is, or acts as an agent for, an individual or entity that advocates, plans, sponsors, engages in, or has engaged in terrorist activity. Such individuals and entities may be, but are not necessarily, listed in the Annex to Executive Order 13224, or may be designated by the United States under any of the following authorities: Sec. 219 of the Immigration and Nationality Act, as amended (8 U.S.C. 1189), the International Emergency Economic Powers Act (50 U.S.C.1701 et seq.), the National Emergencies Act (50 U.S.C. 1601 et seq.) or Sec 212(a)(3)(B) of the Immigration and Nationality Act, as amended by the USA Patriot Act of 2001, Pub’s. 107-56 (October 26, 2001) (8 U.S.C. 1182).

Responsibilities: You understand that our responsibility is solely financial, and that your organization is completely responsible for the safety and adequacy of the project and related programs, and for any funding in excess of our grant amount. Bayer Fund will not be liable for any defect in the project, plans, or budget. If the proceeds of this grant are used to purchase products or materials, Bayer Fund will not be liable for any defect in, or damage to, or damage caused by or relating to, such products or materials, even if Bayer Fund has suggested the purchase of such products or materials since we did not control the making of the products or materials. You agree to indemnify, defend, and hold Bayer Fund, its officers, directors, employees, agents, and representatives harmless from all liability and expense related to our involvement with your organization or the project.

Other Corporations: This grant is made by Bayer Fund. You understand that neither Bayer Corporation, nor any of its subsidiaries or affiliated entities, are parties to this grant, and have no obligations or liability with respect to this grant and shall receive no direct or indirect benefits as a result of this grant.

Termination of Funding and Other Remedies: Any of the following will be an Event of Default under this agreement: you do not comply with any of your agreements in and obligations under this agreement; we determine that the project is not progressing as expected or cannot be completed as planned; or any portion of your grant application, or any representation or certification referred to in this agreement, proves to be inaccurate.

You understand and agree that if any such Event of Default occurs, we may take one or more of the following actions: suspend making payments; terminate the grant; require that you repay some or all of the funds that have been disbursed to you, and you agree to do so; and/or pursue any other legal or equitable remedies available to us.

Jurisdiction and Venue: Bayer Fund is a nonprofit corporation organized under the laws of the State of Missouri, USA. You agree that this agreement shall be governed and construed in accordance with the laws of the State of Missouri, U.S.A. You irrevocably and unconditionally submit to the jurisdiction of the United States District Court for the Eastern District of Missouri or the Circuit Court of St. Louis County, Missouri, USA, for any legal action concerning this agreement, and waive any objection to the venue of any such action. You agree that service of process may be effected, in addition to any other method authorized by law, by mailing a copy by registered or certified mail (or any substantially similar form of mail), postage prepaid, to your last known address.

Authority: You certify that you have obtained all necessary approvals, as required by your organization's by-laws, to undertake the project covered by the grant.

We wish you the very best and look forward to working with you.

Bayer Fund

GrantQuestions@Bayer.com